



Commission Check Handling Procedure

1)BP Broker: _____ MLS# _____ Date: _____

2)Buyer: _____ Seller: _____

3)Final Selling Price: _____

4)Licensing Fee: **\$35**

5)Net Commission (commission minus \$35 Licensing fee): _____

Escrow Instructions

Line 4 payable to: **Better Properties Licensing
6223 Mt. Tacoma Drive SW
Lakewood, WA 98499**

Line 5 payable to: **Better Properties Gig Harbor
3123 56th Street #1
Gig Harbor WA 98335**

FOR INTERNAL USE ONLY

6) .016% B&O State Tax: _____

7) Inside Tacoma, WA add .004% Tax: _____

8) E&O Insurance at \$100 a side: _____

9) Office share of Agent gross commission: _____

Total of items of 6 through 9 is amount payable to _____

Office: Balance is amount payable to Broker: _____

**Better Properties Washington
3123 56th St. Suite #1
Gig Harbor WA 98335
(253) 514-8492**